**Job title: National Consultant – Monitoring and Evaluation Analyst**

**Level:** Consultancy equivalent to gross of staff position level NOB

**Application Closing date: 26 Jul 2023**

**Location:** Port Moresby with possible travel to the provinces (Full-time

**Duration: August – Dec 2023**

**Background:**

Papua New Guinea is a country with a high total fertility rate and a resultant growing working-age population. About 60 per cent of the PNG population is below 25 years old. It has a high maternal mortality ratio of 171 per 100,000 live births, among the highest in the world. It has a low contraceptive prevalence rate of 24.1 per cent, a high unmet need for family planning at 30 per cent, low coverage of skilled birth attendance and a high HIV epidemic prevalence at 0.8 per cent.

PNG has one of the highest rates of gender-based violence in the world. About 63.9 per cent of women in PNG have experienced physical, sexual or emotional violence by their spouse (PNG Demographic and Health Survey 2016). About 57 per cent of these women were injured due to spousal violence. COVID-19 is making a bad situation worse. Increasing community tensions due to COVID-19-related mistrust and fear have also been highlighted as possible risk factors for elevated rates of sorcery-related violence.

UNFPA globally is promoting commitments to achieving three transformational goals by 2030 - ending preventable maternal deaths, ending unmet need for family planning, and ending gender-based violence and other harmful practices against women and girls including child marriage.

In Papua New Guinea (PNG), the 6th Country Programme of Support to the country will end on 31 December 2023. UNFPA is now in the process of finalizing its 7th CP in support of the PNG’s Medium Term Development Plan 4, the 2022-2025 UNFPA Strategic Plan, and the global Agenda 2030. UNFPA is also supporting the formulation of the UN Sustainable Development Cooperation Framework.

To support the finalization of the UNFPA PNG CPD, 2024-2028, and the UNSDCF,2024-2028 as well as strengthen the UNFPA PNG CO’s M and E system, UNFPA will hire a National M and E Analyst to refine the results and resources framework, help prepare the monitoring, evaluation, and learning plan and the operational plan of the 7th CP, establish a well-functioning M and E system in the UNFPA PNG CO and participate in the UNSDCF M and E Working Group to represent UNFPA.

**Scope of work**

With the overall guidance of the Country Representative and Deputy Representative, the M, and E Analyst will

* Assist the CO in refining the results framework and other 7th CPD M and E related supporting documents, prepare the Monitoring, Evaluation, and Learning Plan as well as the operational plan of the 7th CPD as well as UNFPA’s M and E inputs in the discussions on the UNSDCF, 2024-2028.
* Coordinate and operationalize results-oriented, rights-based, gender-sensitive planning, formulation, budgeting, implementation, quality assurance, monitoring and evaluation, and regular results reporting of the UNFPA PNG CO programme and projects. Review quarterly work plan progress reports as against approved result indicators and budgets.
* Improve the quality and results orientation of UNFPA-supported policy advocacy and capacity development interventions and in developing national/local institutional capacities for monitoring and evaluation.
* Establish and maintain the results-based management system and tools for UNFPA Country Office performance to deliver on the 7th CP and organize evaluations for the programme and projects including humanitarian response as required.

S/he will work closely with:

* The Outcome Leads and the entire country office team (both in Port Moresby and in the field) and national counterparts to ensure M&E aspects are well internalized and applied.
* Participate actively in UN-wide M&E mechanisms including the inter-agency Mand E working Group established as part of the UNSDCF and joint programming processes.
* Assist the Senior Management Team in setting and monitoring annual targets and quarterly milestones, and ensuring accurate inputs to the end-year reporting on results
* Any other tasks as may be assigned by the Country Representative and in his/her absence, the Deputy Representative.

**Expected output:**

Review and revise the 7 CPD results framework and other 7th CPD documents

Prepare the revised M &E learning plan for the 7th CPD

Prepare the draft and finalize the Country programme Action plan

Provide donor narrative reports

Provide M & E guidance to implementing partners while framing the work plans

**Qualifications and Experience**

• Master’s degree in Social Sciences, Demography, Economics, Applied Mathematics, Statistics, Public Health, Population, Management, Development Studies, Gender Studies, International Relations, Political Science, Public Administration or Law with experience in monitoring and evaluation, research, data collection and analysis of data, with three (3) years of relevant professional M&E/RBM experience, preferably with an international organization or Government;

or

* Bachelor’s degree in a relevant field mentioned above combined with five (5) years of relevant professional M&E/RBM experience, preferably with an international organization.

**Experience:**

* Required years of work experience (as stipulated above) in Monitoring & Evaluation and results-based management of programmes/projects on health, gender, youth and/or population and development is an advantage
* Familiarity with UN/UNFPA policies, procedures and tools for M&E/RBM is and prior experience working with the UN/UNFPA will be an asset;
* Must remain focused under pressure, with a commitment to working hard and long hours; a
* Must be meticulous - have a keen eye for details, looking for excellence/perfection in all technical matters.

**Other Skills:**

* A high level of proficiency in Microsoft Office (MS Word, Excel, and MS PowerPoint) is required.

**Values:**

o Exemplifying integrity

o Demonstrating commitment to UNFPA and the UN system

o Embracing cultural diversity

o Embracing change

**Core Competencies:**

o Achieving results

o Being accountable

o Developing and applying professional expertise/business acumen

o Thinking analytically and strategically

o Working in teams/managing ourselves and our relationships,

o Communicating for impact

**Languages:**

* Fluency in oral and written English is required.

Submission of applications:

Interested applicants should submit their applications of interest to:

The UNFPA Representative, UNFPA,  Level 14, Kina Haus, Douglas Street, PO Box 1041, Port Moresby on Email: [png-recruitment@unfpa.org](mailto:png-recruitment@unfpa.org) no later than 26 July 2023.

This position is being readvertised and hence those that had applied earlier should not reapply for the consultancy.

The application should include:

Letter of Interest, CV, and UN Personal History Form