

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA Papua New Guinea
Purpose of consultancy:	<p>GBViE coordinator to support UNFPA Humanitarian activities</p> <p>Highlands, Western and Enga provinces are under state of emergency since 2nd March due to the devastating M7.5 earthquake that occurred on 26 February 2018 with the epicenter located in the Southern Highlands. Within the affected provinces there are areas with extreme food insecurity, unavailability of drinking water, inappropriate shelter to stay which may exacerbate already high levels of violence against women and girls, as well as increase the risk of pregnancy-related complications, high potential risk to maternal death due to the lack of access to health facilities. There is large scale psychological trauma occurring in Hela and Southern Highlands Provinces, with currently no access to mental health services or support services for those in need.</p> <p>UNFPA is committed to ensuring that women and girls affected by the earthquake access life-saving RH services; are protected and that the needs of GBV survivors are met through adequate health responses, psychosocial support and case management in line with international guidelines and best practices. It is vital that frontline local organizations and first responders have the capacity and competency to provide quality response services and care for women and girls to ensure their right to SRHR, safety from violence and safety in emergencies.</p> <p>A GBV coordination manager based in Mendi, SHP with frequent travel to Tari, Hela Province is required to ensure effective programme coordination and quality implementation in the affected provinces.</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Under the oversight of the Representative, and direction of the International Humanitarian Coordinator and in close collaboration with the RHCS Programme Officer and the International Programme Coordinator, the GBV Coordinator will support UNFPA's response efforts to the earthquake.</p> <p>The GBV Coordination Manager will be based in Mendi, Southern Highlands Province, with frequent travel to Tari, Hela Province. S/he will report to UNFPA International Humanitarian Coordinator on humanitarian programme implementation in the two affected provinces (SHP and Hela Provinces). The purpose of the position is to support the UNFPA Papua New Guinea for ensuring the successful implementation of the GBV and SRHR programme component in emergency situation in close collaboration with related UN agencies (UNICEF and UNWOMEN on the UN join programme - Learning Empowerment and Protection), PNGFH/IPPF and Diocese of Mendi (Catholic Church).</p> <p><u>Tasks and Responsibilities:</u></p> <ol style="list-style-type: none"> 1. Support the UNFPA PNG team to implement the humanitarian

	<p>response for the Earthquake in Southern Highlands and Hela Provinces.</p> <ol style="list-style-type: none"> 2. Support the team in coordinating and advocating for and positioning UNFPA's issues appropriately, especially in the area of SRHR and GBV within other sectors/clusters/sub WGs in SHP and Hela Province 3. Ensure effective dispatch, distribution and reporting on the use of RH kits and dignity kits. 4. Provide inputs on advocacy/communications material from SHP and Hela province to the UNFPA PNG CO to promote consistent communications that emphasize the life-saving nature of GBV-related interventions in the crisis-affected context 5. Provide input to the internal/external SitReps and information-sharing documents. 6. Support the PNG team in conducting humanitarian orientations/trainings for partners on SRH (MISP) and GBV, PFA in SHP and Hela Province 7. Support the establishment of GBV working group in SHP and Hela Province; promote engagement of relevant humanitarian actors including government actors 8. Develop/Review/Update GBV referral pathways 9. Develop location-specific GBV working group work plans 10. Provide inputs for effective communications with affected populations on GBV services, risk mitigation strategies, and to promote gender equality 11. Provide technical assistance on the SRH/GBV programme implementation implemented by PNGFH/IPPF and Diocese of Mendi (CC) 12. Review, monitor programme implementation including expenditures and disbursements to ensure delivery is in line with approved workplan budget and in compliance with UNFPA Rules and Regulations
Duration and working schedule:	6 months with starting date as soon as possible
Place where services are to be delivered:	Based in Mendi, Southern Highlands Province with frequent travel to Tari and other parts of Hela Province
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>Continuous engagement with relevant stakeholders to deliver the functions mentioned under tasks and responsibilities, ensuring all aspects of GBV in Emergencies are integrated in and delivered through the earthquake response.</p> <p>All reports are submitted in both electronic form, and hard copies as applicable.</p>

Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Event reports such as field visit report, training/ orientation/ workshop reports, use of technologies such as email, whatsApp, telecom for urgent issues, and monthly consolidated reports.
Supervisory arrangements:	The consultant will work under the oversight of the Representative, and direction of the International Humanitarian Coordinator and in close collaboration with the RHCS Programme Officer and the International Programme Coordinator
Expected travel:	frequent travel to Tari, Hela Province is required to ensure effective programme coordination and quality implementation in the affected provinces.
Required expertise, qualifications and competencies, including language requirements:	<ol style="list-style-type: none"> 1. Master's degree in Gender Studies, Community Development and Population Studies, socialsciences and related areas. 2. At least 5 years work experience in the realm of Gender, population and development, reproductive health and rights, and project management in Papua New Guinea 3. Solid understanding of Gender related issues, Harmful practices issues; 4. Ability to liaise with Government partners, NGOs and UN system; 5. Communication skills 6. Ability to work independently under minimal supervision; and 7. Highly organized and proactive.
Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	The office will provide basic logistics such as laptop and printer, and internet access.
Other relevant information or special conditions, if any:	
<p>Signature of Requesting Officer in Hiring Office:</p> <p>Date:</p>	