



Vacancy Announcement No. FPA/2018/002

Post Title:	Project Implementation Consultant
Organizational Unit:	United Nations Population Fund (UNFPA)
Type of Contract:	Individual Consultant (IC)
Number of Post:	One
Duty Station:	Buka, Autonomous Region of Bougainville, Papua New Guinea
Duration:	Eleven Months
Deadline:	09 February 2018

The United Nations Population Fund, UNFPA, is the United Nations reproductive health and rights agency and works to:

- End unmet need for family planning
- End maternal health
- End violence and harmful practices against women and girls

Under the overall supervision of the Representative, the Project Implementation Consultant will work closely with the PBF project Coordinator in timely implementation of the PBF project activities.

SUMMARY OF DUTIES & RESPONSIBILITIES

- In collaboration with Government counterparts, NGOs, UN Women, UN OHCHR and other partners, the Project Implementation Consultant manages the implementation of UNFPA project component focusing on youth awareness raising on and participation in the Bougainville referendum, and the overall joint PBF project monitoring and evaluation mechanisms (baseline survey, monitoring, annual reviews/planning, mid-term review, final evaluation).
- Work technically under the joint PBF Project Coordinator and horizontally with officers responsible for the Gender and Human Rights components to ensure full implementation of the project
- Liaise with ABG authorities in partnership with the Joint Project Coordinator for policy dialogue and advocacy on the issues the project is dealing with.
- Provide technical assistance to the project's implementing partners, especially those dealing with the youth component for successful implementation of the project.
- Assist with the timely disbursement of fund to the implementing partners and acquittals in compliance with UNFPA procurement and financial policies, procedures and regulations.
- Participate in resource mobilization efforts.
- Draft the UNFPA project component periodic reports to inform UNFPA Office and feed the joint project consolidated reports coordinated by the Project Coordinator.
- Account for the implementation of the project in Bougainville.
- Undertake any tasks assigned by the joint project coordinator or UNFPA.

REQUIRED QUALIFICATIONS & EXPERIENCE

- Degree in health, population, demography, management and/or other related social science field.
- 5 to 7 years of relevant experience in the public or private sector or the UN system.
- Experience in project implementation and management; experience in the field of gender, youth is a plus.
- Strong communication and interpersonal skills. Ability to read, understand and write in English

Required Competencies:

Core Competencies:

Values/ Guiding Principles:

- Integrity
- Commitment to the Organization and its mandate
- Cultural Sensitivity
- Valuing Diversity

Developing People:

- Developing People / Coaching and Mentoring
- Performance Management
- Fostering Innovation and Empowerment

Personal Leadership and Effectiveness:

- Analytical Strategic Thinking
- Result Orientation / Commitment to Excellence
- Appropriate and Transparent Decision-Making
- Knowledge Sharing / Continuous Learning

Building and Managing Relationships:

- Working in Team
- Communicating Information and Ideas
- Self-Management / Emotional Intelligence
- Conflict Management / Negotiating & Resolving Disagreement

Functional Competencies:

- Results-based programme development and management – Ensures achievement of results through effective implementation and monitoring of programme/ project implementation. Identifies opportunities for project development and formulates proposals ensuring substantive rigour in the design and application of proven successful approaches.
- Innovation and marketing of new approaches – Creates and improves processes and products. Devises innovative strategies, best practices and new approaches.
- Leveraging the resources of partners/ building strategic alliances and partnerships – Establishes, maintains and utilizes a broad network of contacts to keep abreast of developments and share information. Strengthens and creates strategic alliances with partners and stakeholders.

- Advocacy/ advancing a policy oriented agenda –. Maintains a functioning network of contacts in the media and civil society to lead advocacy efforts, and takes opportunities to advocate UNFPA’s mandate.
- Resource mobilization – Ensures development of appropriate resource mobilization strategies, and maintenance of information and databases on donors and project profiles for presentation to donors.

Interested candidates may submit their application for the post along with CV and/or UN Personal History form (P11) in electronic format (with clear subject indicating the VA number as well) to rei@unfpa.org or by hard copy in a sealed envelope marked confidential to the UNFPA Country Office to the following address:

United Nations Population Fund (UNFPA), One UN House, The Tower, Level 14, Port Moresby, PNG.

Applications received after the deadline or incomplete applications will not be considered. Only short listed candidates will be notified.